



# City Council Report

**Date:** July 8, 2015  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Dollar Limit Increase for the Term Contract for Custodial Services for the Facilities Maintenance Department **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the Dollar Limit Increase for the Term Contract for Custodial Services as recommended.

The Facilities Maintenance Department and Purchasing recommend authorizing a dollar limit increase of \$53,163.49 with Varsity Facility Services, increasing the annual contract amount from \$1,844,100.00 to \$1,897,263.49, through the three-year contract term.

## Background / Discussion

This contract provides custodial services for City buildings. The contractor is responsible to provide personnel, insurance, transportation, supplies and tools of the trade to perform custodial cleaning tasks at City facilities on the scheduled days and frequencies as specified. These buildings house approximately 3,140 employees and 94,000 visitors per week. The City requires the contractor provide a high level of customer service in a timely and professional manner using industry standards for custodial services.

On February 23, 2015, Council approved the Three-Year Term Contract for Custodial Services.

Facilities Maintenance is requesting the increase for the addition of services at the City's Health & Wellness Center (\$17,729.61), Mesa Counts on College (\$17,700.00) and the Parks Maintenance Building-East (\$17,733.88).

## Alternatives

Council may choose not to authorize the increase and new bids will be obtained.

## Fiscal Impact

The annual contract amount is funded by the Facilities Maintenance Department operating budget.

## Coordinated With

Facilities Maintenance and Purchasing

**PURCHASING INFORMATION**

Action: Dollar Limit Increase

Procurement Type: Request for Proposals

Solicitation Number: 2014079

Responses Received: 7 (2 Non-Responsive, 1 Withdrawn)

Contract Term: 3/1/2015 through 2/28/2018

**RFP Responses received on December 17, 2013**

Crown Building Maintenance dba Able Building Maintenance – San Francisco, CA

GCA Services Group Mountain States, L.P. dba GCA Services Group, Inc. – Tempe, AZ

O.P.E.N. America, Inc. dba OpenWorks – Phoenix, AZ

Varsity Contractors dba Varsity Facility Services – Salt Lake City, UT

**Non-Responsive – did not respond to Addendum #2**

3H Service System – Acworth, GA

Caretakers Building Maintenance – Phoenix, AZ

Olympus Building Services, Inc. – Tempe, AZ - Withdrawn

**PROPOSAL SCORING RESULTS**

Elements / Possible Points	GCA Services Group	Varsity Facility Services	Open Works	Crown Building dba Able
Total Points / Maximum Points / 400	361	360	269	248

**BEST AND FINAL OFFER SCORES**

Elements / Possible Points	GCA Services Group	Varsity Facility Services
Total Points / Maximum Points / 400	361	<u>362</u>

**DOLLAR LIMIT INCREASE RECOMMENDATION**  
***Varsity Contractors dba Varsity Facility Services***  
**Salt Lake City, UT**

Description	
Custodial Services per Terms and Conditions, Specifications and Pricing as offered	
Original Award 2/23/2015 – Current Limit	\$1,844,100.00
<b>Increase Request 7/8/2015*</b>	<b>\$53,163.49</b>
<b>New Annual Contract Amount (Years 1, 2 and 3))</b>	<b><u>\$1,897,263.49</u></b>
*Contract amended for the addition of Custodial Services for the City of Mesa Health & Wellness Center (\$17,729.61), Mesa Counts on College (\$17,700.00) and the Parks Maintenance Building-East (\$17,733.88).	