

**Citizen Participation Report  
For  
A Shell Building for Red Point Development, Inc.**

**Date:** March 16, 2015

**Purpose:** This report provides the results of the implementation of the Citizen Participation Plan for the new Shell Building for Red Point Development, Inc. This site is located at 74418 E. University Dr. in Mesa, Arizona. This is an application for a 3,000 Sq. Ft. shell building for a future 1,800 Sq. Ft. Bosa Donuts and a future 1,200 Sq. Ft. tenant. Site upgrades include new asphalt paving with new parking stalls, new foundation and parking lot landscape and new trash/recycle enclosure. This report provides evidence that citizens, neighbors, public agencies, and interested parties have had adequate opportunity to learn about and comment on the proposed plans and actions addressed in the application.

**Contact:**

Nicole Posten-Thompson, RA  
Associated Architects, Inc.  
6 East Palo Verde Street, Suite 3  
Gilbert, Arizona 85296

**Pre-application Meeting:** The pre-application meeting with the City of Mesa planning staff was held on December 22, 2014 (PS14-084). Staff reviewed the application and recommended that adjacent residents and nearby registered neighborhoods be contacted.

**Neighborhood Meeting:**

Letters were sent to owners within 500 feet including, homes, apartments, HOAs, schools and Neighborhood Associations on October 20<sup>th</sup> to invite them to the neighborhood meeting on March 12<sup>th</sup>, 2015.

The following is the Date and location of the meeting where the citizens were invited to discuss the applicant's proposal:

1. **March 12, 2015 – Greenfield Plaza Lot 4 (project site), 6pm – 0 in attendance. (Architect, Owner and 1 of owner's Staff were in attendance).**  
The owner did not receive any correspondence from citizens.

**Correspondence and Telephone Call:**

1. 1<sup>st</sup> letters mailed to contact list, including homes, apartments, HOAs, schools and Neighborhood Associations on 3-2-15
2. The owner has received, 0 phone calls 0 emails from citizens in regard to the proposed development.

**Results:** There are 15 owners and 30 registered HOA's on the contact list as of the date of this Citizen Participation Report. The owner has received 'undeliverable' mail back from the following addresses on that contact list:

Kathryn Ann Kulesh      1001 E. Gemini Dr., Tempe  
Platinum Auto Car Wash Inc      1001 E. Gemini Dr., Tempe

**Revised Schedule:**

Pre-application meeting:	<b>December 22, 2014</b>
Application Submittal:	<b>February 2, 2015</b>
First neighborhood meeting:	<b>March 12, 2015</b>
Submittal of Citizen Participation Report and Notification Material:	<b>March 16, 2015</b>
Planning and Zoning Board Hearing:	<b>April 15, 2015</b>
DIP Application deadline:	<b>March 30, 2015</b>
DIP Hearing:	<b>May 6, 2015</b>

**Citizen Participation Plan  
For  
A Shell Building for Red Point Development, Inc.**

**Date:** January 28, 2015

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools and businesses in the vicinity of the site of an application for the Red Point Development, Inc. This site is located at 74418 E. University Dr. in Mesa, Arizona. This is an application for a 3,000 Sq. Ft. shell building for a future 1,800 Sq. Ft. Bosa Donuts and a future 1,200 Sq. Ft. tenant. Site upgrades include new asphalt paving with new parking stalls, new foundation and parking lot landscape and new trash/recycle enclosure. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

Nicole Posten-Thompson, RA  
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Gilbert, Arizona 85296

**Pre-application Meeting:** The pre-application meeting with the City of Mesa planning staff was held on December 22, 2014 (PS14-084). Staff reviewed the application and recommended that adjacent residents and nearby registered neighborhoods be contacted.

**Action Plan:** In order to provide effective citizen participation in conjunction with the application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts the development may have.

1. A contact list will be developed for citizens and agencies in this area including:
  - All registered neighborhood associations within 1000 feet of the project
  - Interested neighbors- within 500 feet from site
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting to be held at the project site.
3. The meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa planner assigned to this project.
4. If a second meeting is required it will be held three weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa planner.

**Schedule:**

Pre-application meeting:	<b>December 22, 2014</b>
Application Submittal:	<b>February 2, 2015</b>
First neighborhood meeting:	<b>February 24, 2015</b>
Submittal of Citizen Participation Report and Notification Material:	<b>March 10, 2015</b>
Planning and Zoning Board Hearing:	<b>April 15, 2015</b>