



City Council Report

Date: April 6, 2015
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for As Needed Weed Abatement and Related Services for the Water Resources Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for as needed Weed Abatement and Related Services as recommended. A committee representing the Water Resources Department and Purchasing evaluated responses.

The evaluation committee recommends awarding the contract to the highest scored proposals from Somerset Landscape Maintenance; and Environmental Earthscapes dba The Groundskeeper; cumulatively not to exceed \$75,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide various methods of weed abatement, landscaping/tree trimming, and removal of debris, weeds and dead vegetation at City well sites, booster stations, lift stations, and other related facilities, on an as-needed basis. These services are needed to control weeds and overgrown foliage at various related properties throughout the City.

When services are needed, the City will request a cost estimate, to include contract pricing for each service to be performed from the awarded contractors. The City will select the lowest, responsible and responsive bid.

Staff from the Water Resources Department evaluated the proposals based on the evaluation criteria elements stated in the solicitation. The highest scored proposals, Somerset Landscape Maintenance; and Environmental Earthscapes dba The Groundskeeper; are being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is funded by the Water Resources Department – Water and Wastewater operating budgets.

Coordinated With

Water Resources and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2015073

Vendors Registered: ProcureAZ (409) and Vendor Self Service (24)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 25

Responses: 5

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

January 8, 2015 Proposals Received:

Artistic Land Management - Chandler, AZ

Basin Tree Service & Pest Control, Inc. dba United Right of Way - Phoenix, AZ

Environmental Earthscapes dba The Groundskeeper - Gilbert, AZ

Mariposa Landscape Arizona, Inc. - Glendale, AZ

Somerset Landscape Maintenance, Inc. - Chandler, AZ

Proposal Scoring Results:

Evaluation Criteria / Points Possible	Somerset Landscape Maintenance Inc.	The Grounds-keeper	Artistic Land Management	Mariposa Landscape Arizona, Inc.	United Right of Way
Qualifications and Experience / 250 Points	180	191	159	180	128
Technical (Method of Approach) / 400 Points	288	251	267	199	241
Pricing / 350 Points	299	293	234	181	165
Total / 1,000 Points	<u>767</u>	<u>735</u>	660	560	533

AWARD RECOMMENDATION

Somerset Landscape Maintenance, Inc.
Chandler, AZ

Environmental Earthscapes dba The Groundskeeper
Gilbert, AZ

Description
Weed Abatement and Related Services per Terms and Conditions, Specifications and Pricing as offered
Annual Contract Amount: <u>\$75,000.00</u> (cumulatively not to exceed)