



City Council Report

Date: March 23, 2015
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Deceased Animal Collection Services for the Neighborhood Outreach/Animal Control Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Deceased Animal Collection Services as recommended.

The Neighborhood Outreach/Animal Control Department and Purchasing recommend awarding the contract to the lowest priced, responsive and responsible bidder, APM/Couts Enterprises, Inc. dba Arizona Pet Mortuary at \$54,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide a vendor to collect and dispose of deceased animals (up to 150 pounds each) that are reported within the City's corporate limits. The contract requires Contractor to be responsible for proper disposal by cremation or other means in accordance with the standards and methods approved by the Maricopa County Health Department. There were 1,768 calls for animal collection service in 2014; 1,780 in 2013, 1,837 in 2012, 1,786 in 2011; and 1,655 in 2010.

The City only pays for a service when an animal is found and picked up. In addition, Mesa Animal Control Staff will be working with this contractor to seek reasonable ways to improve methods to contact pet owners of animals found deceased with identification.

This contract was bid three times to ensure proper bid competition and to obtain the most cost-effective and quality service for Mesa.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The total amount is funded by the Animal Control Unit's operating budget.

Coordinated With

Neighborhood Outreach/Animal Control Department and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2015166

Vendors Registered: ProcureAZ (378) and Vendor Self Service (7)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 10

Responses: 2

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewal subject to future Council consideration

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

February 9, 2015 Responses:

APM/Couts Enterprises, Inc. dba Arizona Pet Mortuary Gilbert, AZ	\$54,000.00 (Recommended)
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Pet and Animal Lovers Service, Inc. dba PALS, Inc. Phoenix, AZ	\$68,400.00
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AWARD RECOMMENDATION

***APM/Couts Enterprises, Inc. dba Arizona Pet Mortuary
Gilbert, AZ***

Description
Deceased Animal Collection Services per Terms and Condition, Specifications and pricing as offered
Annual Contract Amount: <u>\$54,000.00</u>