



City Council Report

Date: February 9, 2015
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Tire Maintenance and Repair Services for the Fleet Services Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Tire Maintenance and Repair Services as recommended. A committee representing Fleet Services and Purchasing evaluated responses.

The evaluation committee recommends awarding the contract to the highest scored proposal from Jack's Tire & Oil, LLC dba Jack's Tire & Oil at \$497,000.00 annually, based on estimated requirements.

Background / Discussion

This contract will provide tire maintenance and repair services on all wheeled equipment maintained by the Fleet Services Department. The City's overall fleet size is approximately 1,600 units. Work includes, but is not limited to: providing all labor, equipment, tools, service trucks(s) and services required for inspection, scheduled maintenance and repairs of all wheeled equipment (monitor and maintain proper tire pressure, check tire tread depth, rotate tires, repair, install new tires, inspect, and submit reports), and emergency road calls for repairs to wheeled equipment.

Staff from Fleet Services evaluated the proposals based on the evaluation criteria elements. The highest scored proposal, Jack's Tire & Oil, LLC dba Jack's Tire & Oil is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is funded by the Fleet Services Department operating budget.

Coordinated With

Fleet Services and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2015117

Vendors Registered: ProcureAZ (130) and Vendor Self Service (9)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 14

Responses: 3

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, One-year renewal subject to future Council consideration

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

Proposals received on December 11, 2014:

Jack's Tire & Oil, LLC dba Jack's Tire & Oil - Phoenix, AZ

No Limit Tire Service, LLC - Mesa, AZ

Truck Repair Phoenix, LLC - Phoenix, AZ

Proposal Scoring Results:

	Jack's Tire & Oil, LLC Phoenix, AZ	Truck Maintenance and Repair Services Phoenix, AZ	No Limit Tire Service's, LLC Mesa, AZ
Firm's Solution (Detailed work plan) / 350 Points	275	300	325
Firm's Qualifications and Experience (References, Equipment, vehicles, Technician and company experience working with Fleet/heavy duty environments and quality of proposal) / 400 Points	325	200	175
Price and Compensation (Daily and hourly call out fee) / 250 Points	189	235	211
Total / 1,000 Points	<u>789</u>	735	711

AWARD RECOMMENDATION

Jack's Tire & Oil
Phoenix, AZ

Description
Tire Maintenance and Repair Services per Terms and Conditions, Specifications and Pricing as offered Annual Contract Amount: <u>\$497,000.00</u>