PRELIMINARY PLAT OF "BIRCHWOOD CIRCLE BUSINESS CENTER" A RE-PLAT OF LOT 8 OF BROADWAY BUSINESS PARK, BOOK 229 OF MAPS, PAGE 24, AND CCI BUSINESS CENTER, BOOK 269 OF MAPS. PAGE 34, MARICOPA COUNTY RECORDS

A PORTION OF THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 1 NORTH, RANGE 5 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA

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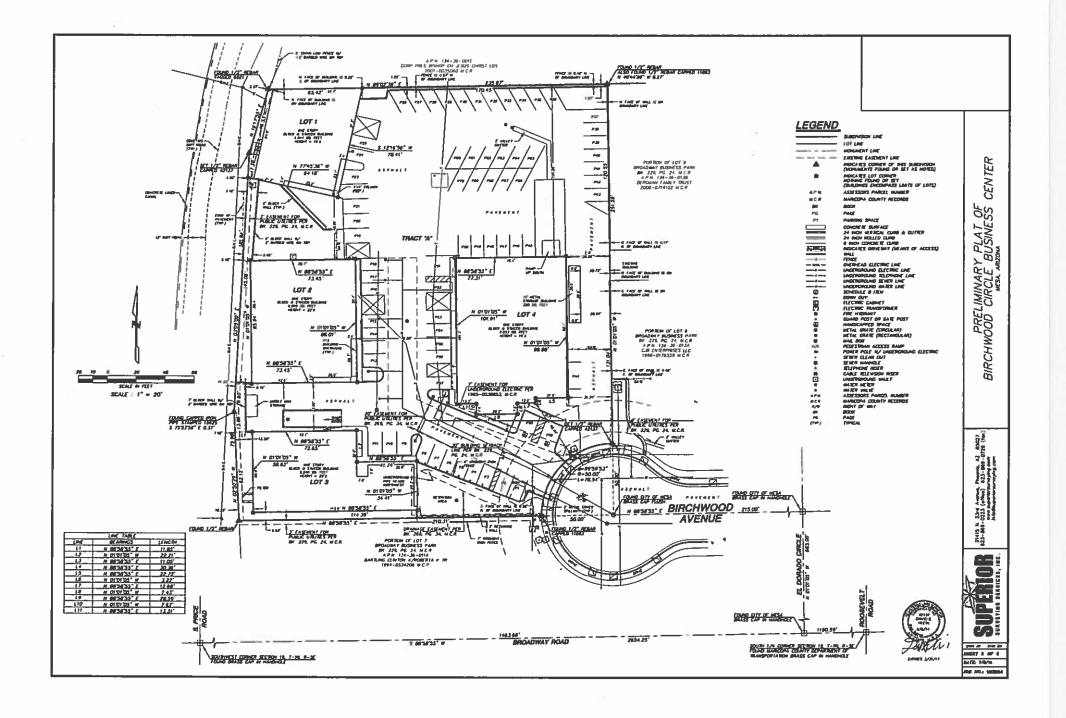
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A PORTION OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 1 NORTH, RANGE 5 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA

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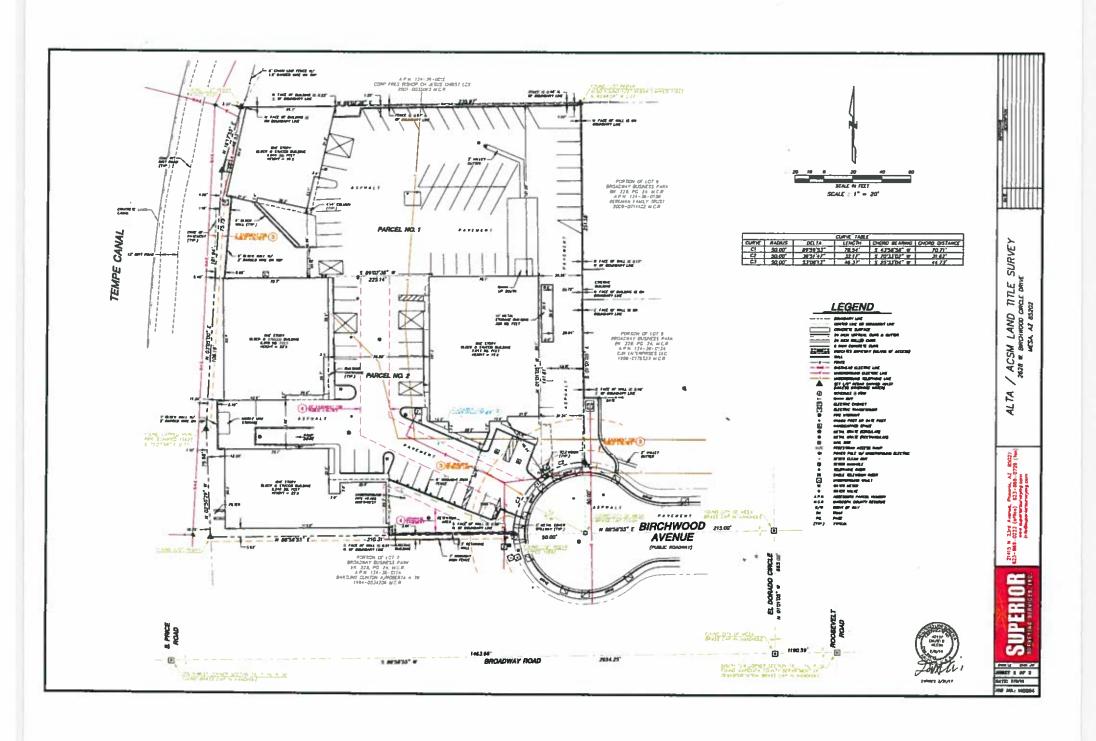
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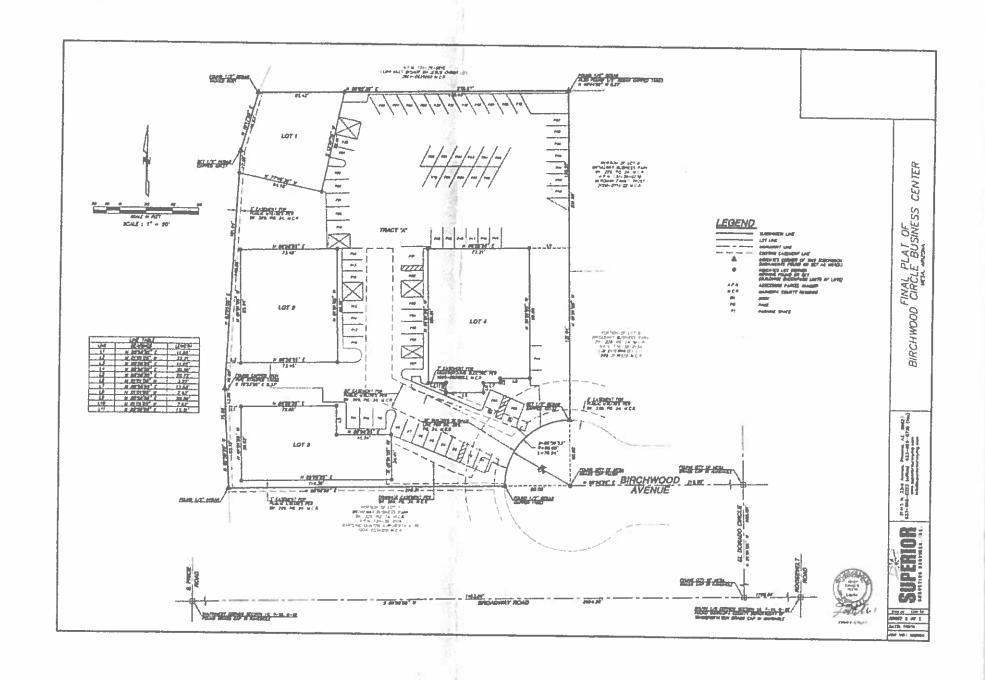
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VERNON P. ANDERSON ARCHITECT

14424 North 13th Street Phoenix, Arizona 85022 Tel. (602) 993-8798 Fax. (602) 993-2804

September 2, 2014

City of Mesa Development & Sustainability Dept. 55 North Center Street Mesa, Arizona 85201

Attention: Preliminary Plat Review Team

"Proposed Re—Plat of Lot B of Broadway
Business Park and CCI Business Center"
2828 West Birchwood Circle, Mesa, AZ
Birchwood Circle Business Center

RE:

VPA #14-12

SUBJECT: Poject Narrative

The location of the Proposed Replat is north of Broadway Road and west of El Dorado Circle. The entire site (1.725 acres) was Lot #8 of "Broadway Business Park" as recorded 1981. In 1984 Consumer Construction inc., the owner at that time, recorded a subdivision of the site to "CCI Business Center". The north portion and a strip along the east boundary of the site remained as Lot #8 of Broadway Business Park (APN 134-36-0128) with one structure Building 'D'. The south portion of the lot was subdivided and has three structures:

- 1. Building 'A' Lots #1 (APN 134-36-016) & #2 (APN 134-36-017) a condominium
- 2. Building 'B' Lot #3 (APN 134-36-018)
- 3. Building 'C' Lot #4 (APN 134-36-019)
- 4. Tract 'A' Common Area (APN 134-36-20)

Previous owner(s) developed the site with the (4) four buildings that are existing. Birchwood Circle Investors puchased the entire property in 1990 and currently maintains ownership. In March of this year we contacted the City of Mesa requading replatting the entire site into a single subdivision with each building on a separate lot with the remainder of the site as common area. Based upon information received at that time, a Final Plat "Birchwood Circle Business Center" (BCBC) was completed and submitted for approval (PLN 2014—00275). Review of the proposed plat by Mesa staff has identified the that:

- 1. The existing site is recorded in two separate subdivisions
- 2. The PAD Overlay on the south portion of lot must be expanded to entire site.

These two items required the project to follow a more comprehensive verification process and a Zoning change prior to completion of the plat.

This existing site and the properties to the north, east and south are Zoned Limited industrial. West of the Property is the Tempe Canal and the City of Tempe. The south portion of the site current has a PAD Overlay as well. Buildings on the site currently have Warehouse/Manfacturing/ Office uses (see proposed BCBC plat) as follows:

- 4. Lot #1 BCBC Building 'D' 2,569 s.f. Warehouse & 1,681 s.f. Offices
- 2. Lot #2 BCBC Building 'B' 4,682 s.f. Worshouse & 1,519 s.f. Offices
- 3. Let #3 BCBC Building 'C" 4,102 s.f. Manufacturing/Warehouse & 1,352 s.f. Offices
- 1. Lot #4 BCBC Building 'A' 4,492 s.f. Warehouse & 3,341 s.f. Offices (vacant)

Page 2
Proposed Re-Plat for
Birchwood Circle Business Center

Existing buildings on site are constructed with masonry exterior walls with wood framed roof structures. Buildings A, B, D & the Offices of C are not sprinklered. The Warehouse/Manfacturing portion of Building C is sprinklered. The buildings are approximately 22' to top of the parapet walls. There are six foot high CMU walls between the buildings on the west property line and alone the north & east property lines. A trash dumpster is provided on a concrete pad adjacent to the parking in the middle of Parcel No. 1. and is serviced by a private company. See the ATA Survey for existing site development.

All water, sewer and power utilities to the buildings are existing to remain. There is (1) one on site fire hydrant located near the southwest corner of Building A and (1) one fire hydrant adjacent to the east side driveway, at the southeast corner of the site. the site.

This Preliminary submittal includes an ALTA Survey of existing development and the Proposed Plat for "Birchwood Circle Business Center" as previously submitted (PLN 2014—00275 for final review). No new development or change of occupancy are proposed with this re—plat and PAD expansion. Property owners, businesses and neighborhood associations in the area will be notified per the attached Citizens Participation Plan to solicite feedback regarding "Birchwood Circle Business Center"

A Pre-Submittal Conference was held on August 4, 2014 to complete Step 1 of the plat process. The Planning Department indicated that the proposed "Birchwood Circle Business Center" Plat is compatible with the General Plan and Zoning. Expansion of the PAD to the entire site is required in addition to the preliminary plat. Comments from Development Coordination, Building Construction Codes and Fire Codes reviewers Identified General Codes that would apply if any new development were proposed. The Development Coordination team indicated that the existing driveway entrances in the Right—of—Way would need to modified to currents ADA requirements with permit prior to final plat appoval.

if you need any additional information regarding this project, please call me 602—568—0573 or email vpaarohitects@q.com

Respectfully,

Vernon P. Anderson Architect

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EXPIRES 3/31/2017

Citizen Participation Plan for Birchwood Circle Business Center

Date: August 27, 2014

Purpose: The purpose of this Citizens Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Birchwood Circle Business Center Plat. Located at 2628 West Birchwood Circle, the site is north of Broadway Road and west of Ei Dorado. The application is for expansion of the existing PAD overlay (lots 1—4 & Tract 'A' of CCI Business Center) to include all of the proposed Birchwood Circle Business Center Plat. This plan will ensure that those affected by this application will have adequate opportunity to learn about and comment on the proposed zoning expansion.

Contact:

Vernon P. Anderson Architect
14424 North 13th Street
Phoenix, AZ 85022
(602) 586-0573 (cell), (602) 993-8798 (office)
email: vpagrchitects@q.com

Pre—application Meeting: The pre—application meeting with City of Mesa planning staff was heid on <u>August 4. 2014</u>. The staff reviewed the application and recommended that adjacent owners, businesses and registered neighborhoods be contacted.

Action Pian: in order to provide effective citizen participation in conjunction the application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts re—zoning may have on the community.

- 1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project
 - b. Hameowners Associations within one half mile of the project
 - c. interested neighbors within 1.000 feet of the site.
- 2. All persons listed on the contact list will receive a letter describing the application, project schedule, site plan and contact information for inquiries.
 - a. If inquiries require additional communication the interested parties will be contacted.
 - b. If their is a large number of inquiries, a meeting will be held for the community to ask questions and state concerns. A sign—in list and comment forms will be provided. Copies of the sign—in list and comments will be given to the City of Mesa Planner assigned to the project.
- 3. Neighborhood Associations, Homeowers Associations and Neighbors within 1,000 feet of the site will be informed personally of the project and asked for comments.
- 4. All material such as sign—in sheets, comments and petitions received will be copied to the Cly of Mesa Planning Department.

Page 2 Citizens Participation Plan Birchwood Circle Business Center

Schedule:

Pre-application meeting — <u>August 4. 2014</u>
Initial Letters and Neighborhood contacts — <u>August 29. 2014</u>
Application Submittai — <u>September 2. 2014</u>
Neighborhood meeting if needed — <u>September 26. 2014</u>
Submittal of Citizens Participation Report and Natifiction Materials — <u>October 3. 2014</u>
Planning and Zoning Board Hearing — <u>November 9. 2014</u>

If you need any additional information regarding this project, please call me 602—568—0573 or email vpaarchitects@q.com

Respectfully,

Vernon P. Anderson Architect

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EXPIRES 3/31/2017

Citizen Participation Report for Birchwood Circle Business Center

Date: October 14, 2014

Purpose: This report provides results of the implemenation of the Citizens Participation Plan for the Birchwood Circle Business Center Re-Plat and Zoning Expansion. Located at 2628 West Birchwood Circle, the site is north of Broadway Road and west of El Dorado. The application is for expansion of the existing PAD overlay (lats 1-4 & Tract 'A' of CCI Business Center) to include all of the proposed Birchwood Circle Business Center Plat. This report provides evidence that citizens, neighbors and interested persons have had adequate opportunity to learn about and comment on the proposed repiat and zoning expansion proposed in the application. A copy of the neighbor noification information is attached.

Contact:

Vernon P. Anderson Architect
14424 North 13th Street
Phoenix, AZ 85022
(602) 586-0573 (cell), (602) 993-8798 (office)
email: vpagrahitects@c.com

Correspondence:

Letters containing a description of the proposed application with caples of the existing plat & proposed plat (see attached) were sent to neighbors within 1,000 feet of the project and to Neighborhood Homeowners Association located within a mile (as identified by the City of Mesa)

The correspondence was sent to 39 contacts(see attached). Five letters came back that had incorrect addresses. The addresses were revised and the letter were sent out again.

Results:

As of October 14, 2014 there have been no inquiries, comments or concerns from the neighbors to the architect and no indication from Angelica Guevaro regarding any comments to the City of Mesa Planning Department,

If you need any additional information regarding this project, please call or email me.

Respectfully,

Vernon P. Anderson Architect

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EXPIRES 3/31/2017