



City Council Report

Date: December 8, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Traffic Control Sign Materials and Sign Imaging for the Transportation Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Traffic Control Sign Materials and Sign Imaging as recommended.

Transportation and Purchasing recommend awarding the contract to the lowest priced, responsive and responsible bidder, Safeway Sign Company at \$89,200.00 annually, based on estimated requirements.

Background / Discussion

Transportation Department's, Sign Shop staff uses traffic control sign materials and sign imaging to fabricate stop signs, speed limit signs, street name signs, and all other traffic control signs. These signs are installed throughout the City and materials include, reflective sign sheeting, street name sign blanks, metro sign blanks, and sign blanks.

Mendel Metals, Inc. dba US Standard Sign Co.'s response was determined to be non-responsive because they did not submit pricing for all bid line items, as required by the solicitation.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is funded by the Transportation department operating budget.

Coordinated With

Transportation and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2015078

Vendors Registered: ProcureAZ (314) and Vendor Self Service (43)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 27

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

October 30, 2014 Responses:

Safeway Sign Company Adelanto, CA.	\$84,396.25 (Recommended)
Construction Guide, LLC Glendale, AZ	\$123,193.75
Lowen Corporation dba Lowen Sign Company Hutchinson, KS	\$142,245.25
Trafficade Signs & Sales, Inc. Phoenix, AZ	\$146,690.00
Action Lighting, Inc. dba Action Sign & Lighting Phoenix, AZ	\$279,918.75
Mendel Metals, Inc. dba US Standard Sign Co. Franklin Park, IL	Non-Responsive (Did not submit pricing for all bid line items as required by the solicitation.)
<u>"No Bid" Response received from:</u> Centerline Supply West – Phoenix, AZ	

AWARD RECOMMENDATION

***Safeway Sign Company
Adelanto, CA***

Description
Traffic Control Sign Materials and Sign Imaging per Terms and Conditions, Specifications and Pricing as offered, plus 5.6% Use Tax
Annual Contract Amount: <u>\$89,200.00</u>