



# City Council Report

**Date:** December 8, 2014  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three-Year Term Contract for Portable Two-Way Radio Batteries for Citywide Departments as Requested by the Communications Department **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the Term Contract for Portable Two-Way Radio Batteries as recommended.

Communications and Purchasing recommend awarding the contract to the lowest priced, responsive and responsible bidder, Durham Communications, Inc. (a Mesa business) at \$44,300.00 annually, based on estimated requirements.

## Background / Discussion

The Communications Department is responsible for providing service and replacement parts for portable two-way radios on an as-needed basis for use by various City departments.

The rechargeable batteries being purchased under this contract provide electrical power to the portable (handheld) two-way radios used by various City departments, such as Transportation, Water Resources (Water and Wastewater Utility) and Energy Resources. Each manufacturer of two-way radios specifically designs battery packs that fit the radio so the batteries are unique to each model of handheld radio. These batteries fit the Kenwood TK-5400 portable two-way radio. Due to the use of these portable two-way radios in potentially hazardous environments such as in the presence of a natural gas leak, these batteries must be certified for use in these environments. These batteries have a useful life of one to two years in normal daily use.

The Mesa bidder was already the lowest priced, responsive and responsible bidder. Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation was not necessary.

## Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

## Fiscal Impact

The annual contract amount is funded by the Communications department operating budget.

## Coordinated With

Communications and Purchasing

### **PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2014287

Vendors Registered: Bidders List (52), ProcureAZ (192) and VSS (4)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 42

Responses: 7

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Producer Price Index

Pricing Available to Other Cooperative Agencies: Yes

### **July 17, 2014 Responses:**

*(Bid Tabulation available upon request)*

### **AWARD RECOMMENDATION**

***Durham Communications, Inc.***

**Mesa, AZ**

Description
Portable Two-Way Radio Batteries per Terms and Conditions, Specifications and Pricing as offered, plus 8.05% Sales Tax
<b>Annual Contract Amount: <u>\$44,300.00</u></b>