



City Council Report

Date: December 1, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Change Order and Dollar Limit Increase to the Term Contract for Landscape Maintenance Services for Zone 2 (**Districts 2 and 5**) - Parks, Retention Basins and Sports Fields for the Parks, Recreation and Commercial Facilities Department (PRCF)

Purpose and Recommendation

Council is requested to approve a change order and dollar limit increase to the Term Contract for Landscape Maintenance Services for Zone 2, as recommended.

Parks, Recreation and Commercial Facilities, and Purchasing recommend authorizing a change order and a dollar limit increase of \$14,520.00 with Mariposa Landscape Arizona, Inc. This will increase the Zone 2 amount from \$751,713.43 to \$766,233.43 annually, and the overall contract value to \$2,414,019.77 annually, based on estimated requirements.

Background / Discussion

On December 2, 2013, the City solicited Request for Proposals for landscape maintenance services for sports fields, parkways, medians, parks, retention basins, or grounds adjacent to City facilities -- geographic areas referred by the City as Zone 1, 2, 4 and Eastmark Park.

Council approved the Term Contract for Landscape Maintenance Services for Zone 4 on January 13, 2014, and the Term Contract for Zones 1 and 2 on March 17, 2014.

The increase is necessary to add landscaping maintenance services for Desert Trails Park. This increase request, when factoring in previous management approved increases for another zone, now requires Council approval.

Alternatives

Council may choose not to authorize the increase and new bids will be obtained.

Fiscal Impact

The new annual contract of \$766,233.43 is funded by the Parks, Recreation and Commercial Facilities department operating budget.

Coordinated With

Parks, Recreation and Commercial Facilities, and Purchasing

PURCHASING INFORMATION

Action: Change Order and Dollar Limit Increase

Procurement Type: Request for Proposals

Solicitation Number: 2014122

Responses Received: Four

Contract Term: through 2/28/2015

Proposals received on December 30, 2013:

Artistic Land Management, Inc. – Chandler, AZ

Environmental Earthscapes dba The Groundskeeper – Gilbert, AZ

Goodwill Industries of Central Arizona – Phoenix, AZ

Mariposa Landscape Arizona, Inc. – Glendale, AZ

Proposal Scoring Results (Zone 2):

Elements / Points Available	Mariposa Landscape Arizona, Inc.	The Groundskeeper Gilbert, AZ	Goodwill Industries of Central Arizona
Proposed Business Solutions / 40 Points	40	25	0
Proposal Format and Organization / 20 Points	20	20	0
Experience in performing services for Parks, Retention Basins and Sports Fields / 40 Points	40	40	0
Experience working with City Government Agencies / 20 Points	20	20	0
Past Performance / 30 Points	30	30	0
Pricing / 70 Points	70	53	0
TOTAL / 220 Points	<u>220</u>	188	0

Artistic Land Management - Withdrawn

CHANGE ORDER AND DOLLAR LIMIT INCREASE RECOMMENDATION

Mariposa Landscape Arizona, Inc.

Glendale, AZ

Description	
Landscaping maintenance services for Parks, Retention Basins and Sports Fields per Terms and Conditions, Specifications and Pricing as offered, including 20% contingency	
<u>Zone 1</u>	
Council Award 3/17/2014	\$721,539.83
Increase, Council approved 7/1/2014	<u>\$77,347.62</u>
Current Contract Amount	\$798,887.45
<u>Zone 2</u>	
Council Award 3/17/2014	\$751,713.43
Increase Request, 12/1/2014	<u>\$14,520.00*</u>
New Annual Contract Amount	\$766,233.43
<u>Zone 4</u>	
Council Award 1/13/2014	\$834,314.89
Increase, Administrative approval, 2/12/2014	\$1,950.00 **
Increase, Administrative approval, 7/16/2014	<u>\$12,634.00 **</u>
Current Annual Contract Amount	\$848,898.89
<p>* Council approval is required for this increase. Adding this increase amount to previously approved increases (**) for #2014122, will exceed the threshold that requires Council approval.</p>	
<p>New Annual Contract Amount: <u>\$2,414,019.77</u></p>	