



City Council Report

Date: November 17, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, C.P.S.M., CPPO, CPPB Purchasing Administrator
Subject: Three-Year Term Contract for Fire Structure Boots for the Fire and Medical Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Fire Structure Boots as recommended. A committee representing Fire and Medical, and Purchasing evaluated responses.

The evaluation committee recommends awarding the contract to the proposals received from: BTE West International LLC; Freightliner of Arizona dba Western States Fire Equipment; Matlick Enterprises dba United Fire Equipment Company; Municipal Emergency Services, Inc.; and Universal Procurement Inc. dba Universal Police Supply Co.; cumulatively not to exceed at \$85,000.00 annually, based on estimated requirements.

Background / Discussion

On June 9th, 2014, the City solicited a Request for Proposals (RFP) to establish an approved list of vendors to provide fire structure boots for approximately 400 fire suppression personnel. Mesa Fire and Medical (MFMD) Department provides an allowance of \$300.00 (employee benefit) toward the cost of these boots and an average of 100 to 125 pairs of boots are purchased annually.

Per the RFP, vendors must provide fire structure boots that meet all criteria of the City's Fire Structure Boot Program to be qualified. The qualified vendors are not ranked and all fire suppression personnel will receive information about all qualified vendors' location, hours, and prices. At the City's sole discretion, suppliers may be added or deleted from the qualified vendor list at any time upon thirty days advance written notice.

Staff from the Fire and Medical Department evaluated the five proposals received based on the evaluation criteria elements and MFMD conducted a wear test on each vendor's rubber boots. The evaluation committee unanimously recommends placing all five respondents on the qualified vendor list.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is funded by the Fire and Medical operating budget.

Coordinated With

Fire and Medical, and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Proposals

Solicitation Number: 2014204

Vendors Registered on Bid List: 46 (2 Mesa), and ProcureAZ (329)

Advertising: Arizona Republic, Bid Net, Record Reporter, Purchasing Website

Downloads: 23

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Each qualified vendor was required to quote their Net Price for each boot. Once established, the price may not be changed more often than once per year, and all changes must be submitted in writing to the Purchasing Division.

Pricing Available to Other Cooperative Agencies: Yes

Proposals received on June 30, 2014:

BTE West International LLC - Mesa, AZ

Freightliner of Arizona dba Western States Fire Equipment - Tolleson, AZ

Matlick Enterprises dba United Fire Equipment Company - Tempe, AZ

Municipal Emergency Services, Inc. - Southbury, CT

Universal Procurement, Inc dba Universal Police Supply Co. - Tempe, AZ

Proposal Scoring Results:

Evaluation Criteria / Possible Points	Western States Fire Equipment Tolleson, AZ	United Fire Equipment Company Tempe, AZ	Municipal Emergency Services, Inc. Southbury, CT	BTE West International LLC Mesa, AZ	Universal Police Supply Co Tempe, AZ
Firms Proposed Solution / 35 pts.	35	35	35	22.75	17.5
Firms Qualifications / 35 pts.	30	32	28.5	22.5	27.5
Price - Points will be awarded based on the average cost of boots proposed / 30 pts.	17	15	15	30	12
Total / 100 Maximum Points	<u>82</u>	<u>82</u>	<u>76.5</u>	<u>75.25</u>	<u>57</u>

AWARD RECOMMENDATION

Description
<p>Fire Structure Boots per Terms and Conditions, Specifications and Pricing as offered</p> <p><u>Qualified Vendors List:</u> BTE West International LLC - Mesa, AZ Freightliner of Arizona dba Western States Fire Equipment - Tolleson, AZ Matlick Enterprises dba United Fire Equipment Company - Tempe, AZ Municipal Emergency Services, Inc. - Southbury, CT Universal Procurement, Inc. dba Universal Police Supply Co. - Tempe, AZ</p> <p>Annual Contract Amount: <u>\$85,000.00</u></p>