



City Council Report

Date: November 3, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Two-Month Contract Extension and Dollar Limit Increase to the Term Contract for Landscape Maintenance for Citywide Facilities as requested by the Facilities Maintenance Department **(Citywide)**

Purpose and Recommendation

Council is requested to approve a Two-Month Contract Extension and Dollar Limit Increase to the Term Contract for Landscape Maintenance for Citywide Facilities as recommended.

Facilities Maintenance and Purchasing recommend authorizing a two-month contract extension through February 28, 2015, and dollar limit increase of \$125,000.00, increasing the contract amount from \$702,000.00 to \$827,000.00.

Background / Discussion

The City currently has a total of twelve landscape maintenance contracts: six for medians and right of way areas, four for parks and retention basins, one for City aquatics facilities, and one for grounds adjacent to City buildings and facilities. Work tasks performed include but are not limited to cleaning, irrigation, sprinkler system maintenance, trimming, mowing, weed control, fertilization, etc. depending on whether the area is turf, desert, or a combination of both.

This contract provides all supervision, labor and equipment for routine landscape maintenance of approximately 75 City facilities (such as, Mesa Arts Center, Fire Stations, City Garages, South Center Campus and East Mesa facilities, Libraries, Police Substations, Museums, Centennial facilities, Reservoirs, etc.). Each facility has an established maintenance schedule with specified work tasks and frequencies; high profile locations require more frequent mowing, cleaning and/or trimming.

On December 8, 2010, management approved the initial three-year contract at \$653,527 annually (\$425,927 for routine landscape maintenance, plus an additional \$227,600 for extra work, if needed) through December 31, 2013. On December 2, 2013, Council approved the first, one-year renewal contract at \$702,000.00 through December 31, 2014. There is a one-year renewal option remaining.

The two-month extension is needed to allow time for the City to re-bid the contract. New contract specifications will be added to further help control the costs, improve contractor performance and improve the appearance of City facilities' maintained under the contract.

The dollar limit increase of \$125,000 (based on the contract's current pricing) is needed for landscape maintenance expenses from January 1, 2015 through February 28, 2015. The anticipated start date of the new landscape maintenance contract is March 1, 2015.

Alternatives

Council may choose not to authorize the two-month extension and dollar limit increase.

Fiscal Impact

The dollar limit increase is funded by the Facilities Maintenance department operating budget.

Coordinated With

Facilities Maintenance and Purchasing

PURCHASING INFORMATION

Action: Dollar Limit Increase

Procurement Type: Request for Bids

Solicitation Number: 2010196

Contract Term: 1/1/2014 through 2/28/2015

TWO-MONTH EXTENSION AND DOLLAR LIMIT INCREASE RECOMMENDATION

Environmental Earthscapes dba The Groundskeeper
Gilbert, AZ

Description	
Landscape Maintenance Services for Citywide Facilities per Terms and Conditions, Specifications and Pricing as offered	
Renewal Award 12/2/2013 – Current Limit	\$702,000.00
2-Month Extension and Increase Request 11/3/2014	<u>\$125,000.00</u>
New Annual Contract Amount (through 2/28/2015)	<u>\$827,000.00</u>