

City Council Report

Date: November 3, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Automatic External Defibrillators, Supplies and Preventative Maintenance for the Fire and Medical Department **(Citywide)**

**Strategic
Initiatives:**



Purpose and Recommendation

Council is requested to approve a Dollar Limit Increase to the Term Contract for Automatic External Defibrillators, Supplies and Preventative Maintenance as recommended.

Fire and Medical, and Purchasing recommend authorizing a dollar limit increase of \$100,000.00 with CPR Savers and First Aid Supply, increasing the annual contract amount from \$100,000.00 to \$200,000.00, for the initial first-year contract.

Background / Discussion

This contract will provide Automatic External Defibrillators (AEDs), accessories, warranty, and service of AED's for placement in City buildings for employee and public use. These devices are will be used in the event of a cardiac arrest. Employees in the immediate work areas where the AEDs are placed will be trained in both CPR and AED use. The AEDs may also be accessed by members of the public while visiting City buildings.

On March 3, 2014, Council approved the initial three-year contract for the purchase of 150 AEDs over the term. Fire and Medical planned for the purchase of seventy units each year in the first and second years, and ten units in the third year. The contract also provides for the replacement of approximately thirty-five AEDs located in City buildings, as many of these units do not utilize current technology or software.

The initial seventy units were received in FY 13/14 and the AED storage cabinets have been hung. Fire and Medical would like to purchase the second installment of seventy AED units that have been funded in FY 14/15. The increase is needed to purchase the additional units prior to the end of the first-year contract term (April 20, 2015). The second-year contract term will renew and the Department will then have capacity to make their final purchase in FY 15/16.

Alternatives

Council may choose not to authorize the increase.

Fiscal Impact

The annual contract amount is funded by the Fire and Medical department operating budget.

Coordinated With

Fire and Medical, and Purchasing

PURCHASING INFORMATION

Action: Dollar Limit Increase

Procurement Type: Request for Bids

Solicitation Number: 2014137

Responses Received: Seven

Contract Term: April, 2014 through April, 2015

DOLLAR LIMIT INCREASE RECOMMENDATION

CPR Savers and First Aid Supply

Scottsdale, AZ

Description	
Automatic External Defibrillators (AEDs) at \$1,074 each, Supplies and Preventative Maintenance Services per Terms and Conditions, Specifications and Pricing as offered, including 8.3% sales tax	
Original Award March 3, 2014 - Current Limit	\$100,000.00
Increase Request – November 3, 2014	<u>\$100,000.00</u>
Revised Annual Contract Amount (First-Year thru 4/20/2015)	<u>\$200,000.00</u>