



City Council Report

Date: October 6, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three-Year Term Contract for Splicer Kits, Gel Caps and Related Components for the for the Materials and Supply Warehouse (for the Transportation Department **(Single Bid) (Citywide)**)

Purpose and Recommendation

Council is requested to approve the Term Contract for Splicer Kits, Gel Caps and Related Components as recommended.

Business Services, Transportation and Purchasing recommend awarding the contract to the single, responsive and responsible bidder, Border States Electric at \$33,000 annually, based on estimated requirements.

Background / Discussion

This contract will provide splicer kits, gel caps, wires, connectors and insulating kits (Raychem) for Transportation, Streetlights group. The splicer kits and related components are for new construction, and the maintenance and repair of existing streetlights. Materials and Supply will purchase these splicer kits items and store in warehouse inventory until needed. The City's estimated annual usage is 2,450 splicer kits.

Purchasing notified four vendors that previously submitted a bid, and 62 vendors in ProcureAZ's database. A single response was received despite the number of vendors notified. The single bidder, Border States Electric, offered a reasonable bid price of \$12.08 per unit; the City paid \$11.75 each for the last purchase. Border State Electric's bid is responsive and responsible.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The annual contract amount is funded by the Warehouse Internal Service Fund.

Coordinated With

Business Services – Materials and Supply, Transportation and Purchasing

PURCHASING INFORMATION

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2015027

Vendors Registered: ProcureAZ 62 and Vendor Self Service 12

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website

Downloads: 15

Responses: 1

Local Consideration: Not applicable, Single response

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to future Council consideration

Prices: Future price increases are capped by the Consumer Price Index

Pricing Available to Other Cooperative Agencies: Yes

Single Response received August 26, 2014:

Border States Electric
Phoenix, AZ

\$29,596.00 (Recommended)

AWARD RECOMMENDATION

Border States Electric
Phoenix, AZ

Description
<p>Splicer Kits, Gel Caps and related Components per Terms and Conditions, Specifications and Pricing as offered</p> <p>Annual Contract Amount: <u>\$33,000</u></p>