



State of Arizona



Governor Janice K. Brewer

Department of Homeland Security

Director Gilbert M. Orrantia

September 12, 2014

Chief Harry Beck
City of Mesa Fire and Medical Department
13 West 1st Street
Mesa, AZ 85201-6697

Subject: FFY 2014 Homeland Security Grant Program Award
Subgrantee Agreement Number: **140806-01**
Project Title: **2014 UASI MFMD RRT**

Dear Chief Harry Beck:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**2014 UASI MFMD RRT**" has been funded under the URBAN AREA SECURITY INITIATIVE for **\$216,000**. The grant performance period is **October 1, 2014 through September 30, 2015**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Two Subgrantee Agreements - go to www.azdohs.gov under Grants and download two original Subgrantee Agreements.
2. Project Administration Page (enclosed).
3. NIMS Compliance Certification - go to www.azdohs.gov under Grants and download one original certification.
4. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

Hard copies of the Subgrantee Agreement and NIMS Compliance Certification will **not** be mailed to you. These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, 3 and 4 (if applicable) above is not signed and received by AZDOHS on or before January 31, 2015 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

- Quarterly programmatic reports must be submitted on the most recent form/template.
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.
- Subgrantees must adhere to the Title VI of the Civil Rights Act of 1964 requirements.
- Subgrantees are either required to submit an electronic copy of their annual A133 Audit or a statement stating that they were not required to complete an audit to AZDOHS each year. The AZDOHS reserves the right to manage this agreement in any way it deems necessary, including withholding of reimbursement payments, or future subgrantee agreements, until the A133 Audit or statement has been received and, if applicable, an approved action plan for compliance has been completed.
- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds should be P25 capable, comply with SAFECOM Guidance, comply to the Land Mobile Radio Minimum Equipment Standards as approved by the Statewide

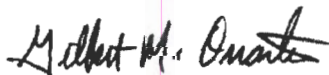
Interoperability Executive Committee (SIEC), and be programmed in accordance with the Arizona State Interoperable Priority Programming Guide also as approved by the SIEC.

- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.
- Consultants/Trainers/Training Providers costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of \$450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS.
- All projects that support exercises must be:
 - In compliance with grant guidance and the subgrantee agreement.
 - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
 - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
 - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.
- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
 - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
 - TLO equipment and/or services purchased or maintained with Department of Homeland Security Grant Program funding will be assigned to and used by certified TLOs working with the ACTIC TLO Program. This equipment may include: radios, computers, cell phones, cellular and satellite service fees, open source data services, cameras, GPS devices and any other equipment needed to complete the TLO mission.
- Subgrantees are subject to the AZDOHS Site Monitoring Program.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Captain Bran Darling

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s)

This form is to be signed and returned.

Grant #: **140806-01** Sub-Recipient: **City of Mesa Fire and Medical Department**

Project Title: **2014 UASI MFMD RRT**
Grant Program: **URBAN AREA SECURITY INITIATIVE**

1. Unit of Government: **City of Mesa Fire and Medical Department**
Point of Contact: **Captain Brian Darling**

Sub-recipient Address:
Street: **13 West 1st Street**

City/State/Zip: **Mesa, AZ 85201-6697**

Head of Agency: **Chief Harry Beck**

Authorized individual has delegated authority to make application on behalf of the agency.
Phone#: **480-644-2101**

E-mail Address: **harry.beck@mesaaz.gov**

2. Organization Type: **Local Government / Municipality**
3. Region or Entity: **Phoenix UASI**
4. Initiative Title: **Strengthen CBRNE Detection, Response & Decontamination Capabilities-**
5. Total Dollar Amount Requested: **\$216,000** Total Dollar Amount Awarded: **\$216,000**

APPROVAL PROCESS

The signatures below verify the submission/approval process. All parties signify that all aspects of this project are allowable, reasonable and justifiable in accordance with published federal grant guidelines and the Subgrantee Agreement. The signatures confirm the acceptance that the funding amounts and quantities are limited to the amounts and quantities approved and awarded on the Application Summary and Budget Narrative page(s) (Equipment, Training, Exercise, Planning, Organization, M&A, if applicable) as provided in the award letter attachments.

Project Point of Contact

Captain Brian Darling
Print Name


Signature

9/15/14
Date

Strategic Planner or
Assistant Director Planning & Preparedness

Print Name

Signature

Date

This form is to be signed and returned.



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

City of Mesa Fire and Medical Department

140806-01

Planning - Budget Detail Worksheet

State Strategy Objective Name and Action Item Number: Not Asked

Provide a description of this planning activity:

Consultant/Staff cost: Mesa Homeland Security Strategic Planner will facilitate FEMA program activities as specified to ensure that UASI strategic goals, objectives, operational capabilities, and resource requirements align with State and Federal Urban Area Homeland Security Strategies.
Backfill/Overtime cost: MFMD personnel will assist in the enhancement and development of MFMD and MMRS plans and procedures to incorporate the use of newly acquired equipment through the MMRS project.

<i>Backfill and Overtime</i>		<i>Staff/Contr/Consul</i>		<i>Confer / Workshops</i>		<i>Travel/Per Diem</i>		<i>Materials</i>		<i>Total</i>	
Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
\$3,000	\$3,000.00	\$90,000	\$90,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$93,000	\$93,000.00

Selected Associated Staff, Contractor, Consultant Costs Category: 1

Planning Totals:	\$3,000	\$3,000.00	\$90,000	\$90,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$93,000	\$93,000.00
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STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

City of Mesa Fire and Medical Department

140806-01

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

AZ-004-RESP, Technical Rescue Technician course

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

1) AZ-004-RESP, Technical Rescue course will be conducted by Phoenix Fire at their Special Operations facility and other sites TBD 2) Phoenix Fire 3) 2430 S. 22nd Avenue, Phoenix, AZ 85009 4) Division Chief Ray Klucznik, 602-534-7536, ray.l.klucznik@phoenix.gov 5) Mesa Fire will be sending three members

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

Expands the number of Mesa Fire technical rescue technicians for Rapid Response Teams.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

Environmental Response/Health and safety, Training, 1 - Continue training for new and existing personnel. Training provides additional Technical Rescue and Hazardous Material technicians available for RRT response.

Mission Area: Respond

Training Level: Performance

If requesting supplies, you must provide a list of all consumable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrts / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
3	\$11,000	\$11,000.00	\$3,000	\$3,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00		
Subtotals:	\$33,000	\$33,000.00	\$9,000	\$9,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$42,000	\$42,000.00



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

City of Mesa Fire and Medical Department

140806-01

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

AZ-001-RESP, Hazardous Materials Technician course

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

1) AZ-001-RESP, Hazardous Materials course will be conducted by Phoenix Fire at their Special Operations facility and other sites TBD 2) Phoenix Fire 3) 2430 S. 22nd Avenue, Phoenix, AZ 85009 4) Division Chief Ray Klucznik, 602-534-7536, ray.l.klucznik@phoenix.gov 5) Mesa Fire will be sending two members

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

Expands the number of Mesa Fire Hazardous Materials technicians for Rapid Response Teams.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

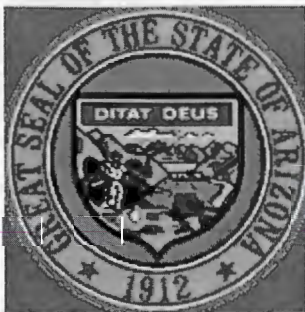
Environmental Response/Health and safety, Training, 1 - Continue training for new and existing personnel. Training provides additional Technical Rescue and Hazardous Material technicians available for RRT response.

Mission Area: Respond

Training Level: Performance

If requesting supplies, you must provide a list of all consumable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrts / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
2	\$11,000	\$11,000.00	\$3,000	\$3,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00		
<i>Subtotals:</i>	\$22,000	\$22,000.00	\$6,000	\$6,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$28,000	\$28,000.00



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Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

City of Mesa Fire and Medical Department

140806-01

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

National Homeland Security Conference

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

1) San Antonio, TX 2) National Homeland Security Association 3) no specific address for Association 4) website - nationaluasi.com 5) We tentatively plan on sending 2 members

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

With keynote speakers from the Department of Homeland Security, the Department of Defense and the Department of Justice, in addition to, educational tracks from subject matter experts, this conference will assist the emergency management staff in making decisions preventing, responding to and recovering from various critical hazard events.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

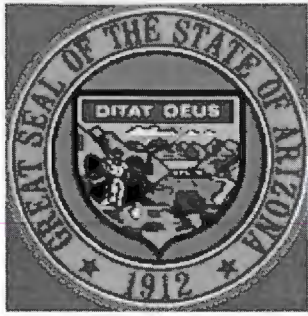
Environmental Response/Health and Safety, Training, 1 - Continue training for new and existing personnel. By attending various educational tracks (Enhancing Emergency Capabilities, Public and Private Partnerships, Program Management and Sustainment, etc.) our emergency management staff will be able to make informed decisions when it comes to preparing for an all hazards event. The Mesa Homeland Security Planning Staff is required to attend local, regional, state and national FEMA work sessions and conferences in support of UASI. Travel, lodging and per diem will be in accordance with Arizona Financial Guides and City of Mesa Travel Guides.

Mission Area: Prevent

Training Level: Awareness

If requesting supplies, you must provide a list of all consumable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrts / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
2	\$0	\$0.00	\$450	\$450.00	\$0	\$0.00	\$0	\$0.00	\$1,002	\$1,002.00	\$0	\$0.00		
<i>Subtotals:</i>	\$0	\$0.00	\$900	\$900.00	\$0	\$0.00	\$0	\$0.00	\$2,004	\$2,004.00	\$0	\$0.00	\$2,904	\$2,904.00



STATE OF ARIZONA

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2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

City of Mesa Fire and Medical Department

140806-01

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

International Association of Emergency Managers Conference and Homeland Security Expo

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

1) San Antonio, Texas 2) National Association of Emergency Managers 3) 201 Park Washington Court, Falls Church Virginia 22046 4) Ellis M Stanley, Sr., (213)359-7861 <http://www.nemaweb.org/> 5) We tentatively plan on sending three members

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

This five-day training and education event provides many benefits to all levels of government, the private sector, and non-government agencies alike. The conference includes a multitude of topics across the emergency management spectrum, enhancing your emergency manager's knowledge and strengthening their network of professionals.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

Environmental Response/Health and Safety, Training, 1 - Continue training for new and existing personnel. The training at this conference will provide emergency management staff with valuable information on the best practices to utilize in the event of a terrorist attack or other catastrophic event. The Mesa Homeland Security Planning Staff is required to attend local, regional, state and national FEMA work sessions and conferences in support of the UASI. Travel, lodging and per diem will be in accordance with Arizona Financial Guides and City of Mesa Travel Guides.

Mission Area: Prevent

Training Level: Awareness

If requesting supplies, you must provide a list of all consummable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrtrs / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
3	\$0	\$0.00	\$525	\$525.00	\$0	\$0.00	\$0	\$0.00	\$1,007	\$1,007.00	\$0	\$0.00		
Subtotals:	\$0	\$0.00	\$1,575	\$1,575.00	\$0	\$0.00	\$0	\$0.00	\$3,021	\$3,021.00	\$0	\$0.00	\$4,596	\$4,596.00



STATE OF ARIZONA

Department of Homeland Security

2014 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT DETAIL WORKBOOK

City of Mesa Fire and Medical Department

140806-01

Training - Budget Detail Worksheet

FEMA Approved Training Class and Course Number and Title and/or Training Event:

International Disaster Conference and Expo

Enter a Brief Course Description. MUST include: 1) Proposed Location, 2) Training Provider, 3) Provider Address, 4) Provider Point of Contact, Number and Web

1) New Orleans, Louisiana 2) International Disaster Conference Executive Conference Committee 3) PO Box 11910, Lexington, Kentucky 40578 4) Jimmy Mouton (504)502-3072
<http://internationaldisasterconference.com/> 5) We tentatively plan on sending two members

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

This conference provides tracks that explore cyber security, resilience, disaster recovery, social media/communications, global threats and crisis management. The conference mission is to unite public and private sector professionals from around the world for discussions regarding policy, lessons learned, best practices, and forward thinking, resulting in the mitigation of loss of life and property when catastrophic events occur.

How does the requested training build additional capabilities that support the UASI or SHSGP Strategy?

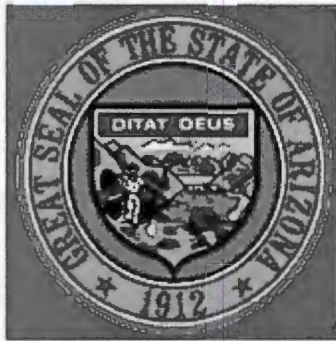
Environmental Response/Health and Safety, Training, 1 - Continue training for new and existing personnel. The training at this conference will provide emergency management staff with valuable information on the best practices to utilize in the event of a terrorist attack or other catastrophic event. The Mesa Homeland Security Planning Staff is required to attend local, regional, state and national FEMA work sessions and conferences in support of the UASI. Travel, lodging and per diem will be in accordance with Arizona Financial Guides and City of Mesa Travel Guides.

Mission Area: Respond

Training Level: Awareness

If requesting supplies, you must provide a list of all consumable supplies requested.

# of Deliverables	Backfill Overtime		Workshops / Conf		Contrtrs / Consults		Supplies		Travel		Other		Total	
	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded	Requested	Awarded
2	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$1,250	\$1,250.00	\$0	\$0.00		
<i>Subtotals:</i>	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$2,500	\$2,500.00	\$0	\$0.00	\$2,500	\$2,500.00
Training Totals:	\$55,000	\$55,000.00	\$17,475	\$17,475.00	\$0	\$0.00	\$0	\$0.00	\$7,525	\$7,525.00	\$0	\$0.00	\$80,000	\$80,000.00



STATE OF ARIZONA
Department of Homeland Security
2014 STATE HOMELAND SECURITY GRANT PROGRAM
PROJECT DETAIL

City of Mesa Fire and Medical Department

140806-01

Equipment - Budget Narrative

Budget Description: List each item from your budget worksheet pages in the same order in which they are listed on the proceeding page. For Equipment, each Allowable Equipment Category (PPE, Interoperable Communications, Detection, etc.) must be listed. Under the federal guidelines "Equipment" has been defined as any single item that has a value of more than 5,000 and a life expectancy greater than a year. However, for this budget narrative please be sure to include any and all items that can be found on the AEL. Please be sure to provide a brief description of each item and how each item will be utilized. Equipment cost estimates must be listed. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. The most current AEL can be found on line at the Responder Knowledge Base at the following website: www.rkb.us. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions or concerns regarding the AEL, please feel free to contact Michael Stidham at mstidham@azdohs.gov.

Brief Description and Utilization:

- 1) Maintenance - needed to maintain, service and repair various HSGP metering devices
- 2) Alert notification system will facilitate notification of all city departments and key outside agencies through automated cell, text, paging and internet. This will allow logistical deployment of fire assets and personnel in a timely manner. It will also coordinate the response of public and private resources from Mesa, regional and state for restoring critical infrastructure.

AEL #	Item Description	Quantity	Cost	Total Cost	AZDOHS Approved	Approved Quantity	Approved Cost
13IT-00-ALRT	Cell, Text, paging and internet notification system	1	\$18,000.00	\$18,000.00	Jake Kelly	1	\$18,000.00
21GN-00-MAIN	Maintenance, HSGP meters, service, repair and upgrade	1	\$25,000.00	\$25,000.00	Jake Kelly	1	\$25,000.00

Totals For City of Mesa Fire and Medical Department Contract Number 140806-01 Requested \$43,000.00 Approved \$43,000.00



STATE OF ARIZONA
Department of Homeland Security
2014 STATE HOMELAND SECURITY GRANT PROGRAM
PROJECT DETAIL

City of Mesa Fire and Medical Department

140806-01

Application Summary

Award Funded As Follows:

	<i>Requested Amounts</i>	<i>Recommended Amounts</i>	<i>Awarded Amounts</i>
<i>Equipment</i>	\$43,000.00	\$43,000.00	\$43,000.00
<i>Training</i>	\$80,000.00	\$80,000.00	\$80,000.00
<i>Exercise</i>	\$0.00	\$0.00	\$0.00
<i>Planning</i>	\$93,000.00	\$93,000.00	\$93,000.00
<i>M & A</i>	\$0.00	\$0.00	\$0.00
<i>Organization</i>	\$0.00	\$0.00	\$0.00
<i>Award Totals</i>	\$216,000.00	\$216,000.00	\$216,000.00



Governor Janice K. Brewer



Director Gilbert M. Orrantia

State of Arizona Department of Homeland Security

FFY 2014

Dear Stakeholder:

The project that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded.

Please be advised, all projects require an Environmental and Historic Preservation review. Your project has been reviewed and it has been determined to have no potential impact to environmental or historic concerns. No further EHP review is required unless you modify the project and it is approved by AZDOHS. If you need further clarification please contact Michael Stidham at (602) 542-7041 or mstidham@azdohs.gov with AZDOHS for further information regarding the EHP specific requirements for your award.

As stated in the subgrantee agreement:

The subrecipient shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of AZDOHS/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Construction activities shall not be initiated prior to the full environmental and historic preservation review.



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State of Arizona



Director Gilbert M. Orrantia

Department of Homeland Security

September 12, 2014

Chief Harry Beck
City of Mesa Fire and Medical Department
13 West 1st Street
Mesa, AZ 85201-6697

Subject: FFY 2014 Homeland Security Grant Program Award
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- All radio equipment purchased with Homeland Security funds should be P25 capable, comply with SAFECOM Guidance, comply to the Land Mobile Radio Minimum Equipment Standards as approved by the Statewide

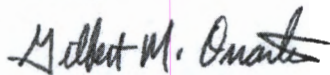
Interoperability Executive Committee (SIEC), and be programmed in accordance with the Arizona State Interoperable Priority Programming Guide also as approved by the SIEC.

- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.
- Consultants/Trainers/Training Providers costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of \$450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS.
- All projects that support exercises must be:
 - In compliance with grant guidance and the subgrantee agreement.
 - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
 - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
 - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.
- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
 - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
 - TLO equipment and/or services purchased or maintained with Department of Homeland Security Grant Program funding will be assigned to and used by certified TLOs working with the ACTIC TLO Program. This equipment may include: radios, computers, cell phones, cellular and satellite service fees, open source data services, cameras, GPS devices and any other equipment needed to complete the TLO mission.
- Subgrantees are subject to the AZDOHS Site Monitoring Program.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Captain Brian Darling

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s)