



# City Council Report

**Date:** September 11, 2014  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** One-Year Renewal of the Term Contract for Janitorial and Sanitation Supplies for the Materials and Supply Warehouse (for City Departments) **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Janitorial and Sanitation Supplies as recommended.

Business Services and Purchasing recommend authorizing a one-year renewal using the City of Tucson cooperative contract with Waxie Sanitary Supply (a Mesa business) at \$165,000.00 annually, based on estimated requirements.

## Background / Discussion

This contract provides City departments with a broad supply of janitorial and sanitation products required to support the daily maintenance operations.

Continuing use of this cooperative contract is advantageous to the City. Waxie Sanitary Supply offers deep discounts on core list, discounts on other non-core items and has provided market basket pricing for the City while offering additional discounts for high volume purchases.

The City of Tucson through the National IPA cooperative was competitively bid, meets City procurement requirements, and allows for cooperative use. Pricing is competitive due to the high volume of purchases and it is unlikely that competitive bidding would produce better pricing than through the cooperative contract.

The City of Tucson award the contract on August 2, 2010. On February 27, 2012, Council approved the initial contract (3/1/2012 to 8/1/2012). Council authorized two, one-year renewals through 8/1/2014. The City of Tucson recently authorized one additional year (8/3/2014 to 8/2/2015) on July 16, 2014. This is the third, one-year renewal for the City.

## Alternatives

Council may choose not to authorize the purchase and new bids will be obtained.

## Fiscal Impact

Purchases are subject to the amounts available in each ordering department's operating budget.

## **Coordinated With**

Business Services – Materials and Supply and Purchasing

### **PURCHASING INFORMATION**

Action: Renewal

Contracting Agency: City of Tucson (National Intergovernmental Purchasing Alliance - National IPA)

Contracting Agency Contract Number: 100489-08

Mesa Contract Number: 2012011

Initial Contract Term: 2/1/2012 to 8/31/2012

Renewal Term: One Year

Renewal Terms Remaining: Future one-year renewals subject to Council consideration

### **RENEWAL RECOMMENDATION**

***WAXIE Sanitary Supply***  
**(local supplier for Arizona)**  
**Mesa, AZ**

<b>Description</b>
Janitorial and Sanitation Supplies for Citywide Use per City of Tucson Contract No. 100489 Terms and Conditions, Specifications and Pricing
<b>Annual Contract Amount: <u>\$165,000.00</u></b>