



# City Council Report

**Date:** August 18, 2014  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three-Year Term Contract for Perennial Ryegrass Seed for the Parks, Recreation and Commercial Facilities Department **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the Term Contract for Perennial Ryegrass Seed as recommended.

Parks, Recreation and Commercial Facilities (PRCF) and Purchasing recommend awarding the contract to the lowest priced, responsive and responsible bidder, Wilbur Ellis Company at \$107,000.00 annually, based on estimated requirements.

## **Background / Discussion**

PRCF uses perennial rye seed for over-seeding at various facilities throughout the City during fall and winter seasons. The facilities include: Mesa Cemetery, Dobson Ranch Golf Course, Eastmark Great Park, Fitch Baseball Complex, Gene Autry Baseball/Rattlers Complex, Hohokam/A's Stadium, Red Mountain Baseball Complex, Red Mountain Multi-Generational Center and Riverview City Fields.

PRCF recommends award for all items (1 through 5) to a single vendor for consistency in seed brand and delivery.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The annual contract amount is funded by the PRCF department operating budget.

## **Coordinated With**

Parks, Recreation and Commercial Facilities and Purchasing

## **PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2014266

Vendors Registered: Bid List (23, 2 Mesa), ProcureAZ (37)

Advertising: Arizona Republic, Bid Net, ProcureAZ and Purchasing Website  
Downloads: Twenty  
Responses: Four  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Initial Contract Term: Three years  
Possible Renewals: Two, one-year renewals subject to future Council consideration  
Prices: Future price increases are capped by the Consumer Price Index  
Pricing Available to Other Cooperative Agencies: Yes

**July 1, 2014 Responses:**

Wilbur Ellis Company Tempe, AZ	\$82,260.00 (Recommended)
JR Simplot dba Simplot Partners Tempe, AZ	\$82,308.00
John Deere Landscapes Cleveland, OH	\$84,184.00
J.C. Ehrlich Co., Inc. dba Target Specialty Products Tempe, AZ	\$88,632.00

**AWARD RECOMMENDATION**

***Wilbur Ellis Company  
Tempe, AZ***

Description
Perennial Ryegrass Seed per Terms and Conditions, Specifications and Pricing as offered
<u>Delivered to Dobson Ranch Golf Course</u>
Item 1. 6,000 lbs. Treated with Apron or approved equivalent - \$1.31 per lb. / \$7,860.00
Item 2. 4,000 lbs. Treated with Apron or approved equivalent - \$1.17 per lb. / \$4,680.00
Item 3. 32,000 lbs. Not Treated with Apron - \$1.12 per lb. / \$35,840.00
Item 4. 800 lbs. Poa Trivialis - \$2.03 per lb. / \$1,624.00
<u>Delivered to East Parks Maintenance</u>
Item 5. 19,500 lbs. Not Treated with Apron - \$1.12 per lb. / \$21,840.00
<u>Delivered to East Parks Maintenance</u>
Item 3. 9,300 lbs. Not Treated with Apron - \$1.12 per lb. / \$10,416.00
<b>Annual Contract Amount: <u>\$107,000.00</u></b> (includes 8.3% Sales Tax and 20% Contingency)