

To: Mayor and Council
From: Debbie Spinner
Date: July 1, 2014
Subject: City Clerk employment contract

2014 employment contract with City Clerk DeeAnn Mickelsen.

In accordance with the discussion on June 26, 2014, the terms of the 2014 employment contract will remain the same, other than the following:

1. The contract will include an adjustment equal to 5% of the base salary, effective July 1, 2014.
2. The City Clerk is not required to use 80 hours of vacation leave per year as set forth in the Personnel Rules.