



City Council Report

Date: July 8, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Purchase Additions, One Comparison Microscope and One Stereoscope for the Police Department **(Sole Source) (Funded by Gilbert Regional Lab Funds) (Citywide)**

Purpose and Recommendation

Council is requested to approve a contract to purchase one comparison microscope and one stereoscope as recommended.

Police and Purchasing recommend awarding the contract to the sole source vendor, North Central instruments, Inc. at \$79,346.14.

Background / Discussion

Police, Forensics Services has requested the purchase of one Leica FSM Comparison microscope and one Leica M60 Stereomicroscope for the Firearms Unit. Comparison microscopes are used to identify or exclude ammunition components as being from a common source. Stereomicroscopes are used to make observations on ammunition components and other evidence.

The majority of the inventory of microscopes used by the Firearms Unit is comprised of Leica products. Standardizing equipment will mean lab personnel need only to become familiar with one manufacturer, allows for interchangeable parts among the instruments and annual maintenance for the instruments can be performed by one authorized vendor.

North Central Instruments, Inc. is the only authorized dealer for Leica Life Science Division and Industry Division Sales for Arizona.

Alternatives

Council may choose not to authorize the purchase.

Fiscal Impact

The total amount of \$79,346.14 is available through Gilbert Regional Lab Funds.

Coordinated With

Police and Purchasing

PURCHASING INFORMATION

Action: Award

Procurement Type: Sole Source

Solicitation Number: 2014279

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

AWARD RECOMMENDATION
North Central Instruments, Inc.
Plymouth, MN

Description	
Leica M60 Stereoscope per Quotation DH14032503 M60 CHAVEZC dated 5/5/2014 – \$8,696.00	
Leica FSM Comparison Microscope per Quotation DH14032505 FSM CHAVEZE dated 5/5/2014 – \$66,253.00	
Base (taxable)	\$74,949.00
5.6% Use Tax	<u>\$4,197.14</u>
Sub Total	\$79,146.14
Estimated Shipping	<u>\$200.00</u>
Total	<u>\$79,346.14</u>