



City Council Report

Date: July 1, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal of the Term Contract for Custodial Services for Parks Restrooms for the Parks, Recreation and Commercial Facilities Department
(Citywide)

Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Custodial Services for Parks Restrooms as recommended.

Parks, Recreation and Commercial Facilities, and Purchasing recommend authorizing a one-year renewal with Plan B Facility Services at \$123,260.00 annually, based on estimated requirements.

Background / Discussion

This contract provides custodial services for numerous City park restrooms. Work includes furnishing all labor, transportation and equipment to perform the janitorial service as specified.

On July 5, 2011, management approved the initial three-year contract with renewal options. This is the first, one-year renewal with one, one-year renewal option remaining.

The City has been satisfied with the vendor's performance; Plan B has met all contract specifications and in all other related areas. PRCF recently experienced significant increases with six of their service contracts (landscape maintenance to vector control services). An increase to this contract cannot be covered by the department's operating budget without reductions in other service levels.

Plan B Facility Services offered to renew the contract maintaining last year's pricing. This pricing is competitive compared to inflation (combined Consumer Price Index at 3.6% for the last two years). This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Alternatives

Council may choose not to authorize the purchase and new bids will be obtained.

Fiscal Impact

The total amount of \$123,260.00 is available in the Parks, Recreation and Commercial Facilities operating budget.

Coordinated With

Parks, Recreation and Commercial Facilities, and Purchasing

PURCHASING INFORMATION

Action: Renewal

Procurement Type: Request for Bids

Solicitation Number: 2011144

Responses Received: Seven, plus one Non-Responsive

Initial Contract Term: Three Years

Renewal Term: One Year

Renewal Terms Remaining: One, one-year renewal subject to future Council consideration

May 10, 2011 Bid Results:

Plan B Facility Services Surprise, AZ	\$98,260.00 (Awarded)
Goodwill Industries of Central Arizona, Inc. Phoenix, AZ	\$110,444.00
Capital Contractors, Inc. Phoenix, AZ	\$113,441.00
W & J Sehafen Enterprises, Inc. dba J & J Janitor Service Mesa, AZ	\$119,372.00
Varsity Contractors, Inc. Peoria, AZ	\$140,019.84
GCA Services Group Mountain States, LP Mesa, AZ	\$145,656.00
Related Services, Inc. dba Jani-King of Phoenix Phoenix, AZ	\$147,150.62

Non-Responsive bid received from:

Robinsons Cleaning Services - Mesa, AZ

RENEWAL RECOMMENDATION

***Plan B Facility Services
Surprise, AZ***

Description
Custodial Services for Parks Restrooms at various City Service Locations per Terms and Conditions, Specifications and Pricing as offered
Annual Contract Amount: <u>\$123,260.00</u>