

**FY 2014/2015 HOME APPLICATION - PRIORITY FACTORS
HCDAB BOARD SUMMARY RATING SHEET**

Applicant Name: _____

Project Name: _____ **Amount Requested:** _____

	Points Allowed	Points Earned
1. Financial Consideration	20	_____
2. Community Impact	20	_____
3. Project Readiness	15	_____
4. Access to Amenities	15	_____
5. Compliance History	10	_____
6. City Support	10	_____
7. Energy Efficiency	05	_____
8. Government/Private/Non-Profit Partnership	05	_____

TOTAL SCORE (All Sections) _____ **(75 point minimum requirement)***

Notes:

Date: _____

Rater Name: _____

Process Overview

The project proposal shall be examined in relation to the City's community development goals and funding priorities as presented in the City of Mesa's 2010-2014 Consolidated Plan (ConPlan). The ConPlan is available on the City's web site at: <http://www.mesaaz.gov/housing/PDF/MesaConsolidatedPlan.pdf>. The ConPlan is a five-year plan, developed with community input, studies and assessments, that serves as a key strategic planning tool; providing guidance and direction for the City in administering its federal program funds to address its community development goals and priority needs over the ConPlan's five-year period. The 2010-2014 ConPlan is effective for the period of July 1, 2010 through June 30, 2015.

HUD measures the City's performance on its accomplishment of its ConPlan goals. As such, project proposals that are consistent with the City's ConPlan community development goals and assessment of its priority community need level shall be rated accordingly.

The project proposal shall also be examined in relation to the City Council's Strategic Initiatives. On an annual basis, the Mayor and City Council discuss their shared vision and goals for Mesa. These statements become key tools the organization uses in our day-to-day operations planning and in aligning our resources with key priorities that respond to the Council's goals/initiatives.

***Note to Applicant:** A high score on the Rating Sheet is not a guarantee of funding. The City of Mesa Housing and Community Development Department considers the Rating Sheet one of many tools to help make funding recommendations to the City Council. The City may use other information and sources including but not limited to: the City of Mesa Council Members, identified needs that could be addressed by the grant funds, consistency with goals and priorities in the 2010-2014 Consolidated Plan, and a working knowledge of the project(s) and/or organization(s) by the City.

Project Name: _____

1. Financial Consideration (20 points total)

Financial considerations are important in assessing a project's ability to be completed successfully and timely. The following factors are essential for projects that involve rehabilitation or new construction of rental housing. Factors to be considered in this area include (a) the availability and sufficiency of resources (including all non-Grant Funds, federal, state, county or private funding sources), (b) the leveraging of resources, (c) fiscal support for the project for its continued viability and (d) the project budget's accuracy, reasonableness and completeness in determining the financial needs of the project.

2. Community Impact (20 points total)

The impact of the project, as presented and described in the application, will be evaluated based on the information presented by the applicant in the narratives explaining the Community Development Need and Project Description. The applicant should clearly explain the merits of the project focusing on the results and benefits to be achieved with the implementation of the project, the clientele that will directly benefit from the project and its long-term strategy and plan to ensure that the project continues to provide and maintain or increase these results.

3. Project Readiness (15 points total)

Project readiness assesses the project's ability to start upon receiving funding and be completed in a timely manner. Consideration shall be given to proposals which demonstrate project readiness - projects which exhibit the greatest likelihood to start immediately upon receiving HOME funding (hereinafter referred to as "Grant Funds") approval (expected on or about July 2014) and the practicability to expend Grant Funds within or less than a one-year period; and be without factors which would cause undue delays. It is to the applicant's benefit that its project budget clearly demonstrates that Grant Funds will be encumbered (committed) and expended within the desired one-year time frame or less. Factors to be considered in this area include: (a) the Project Schedule (start and completion timetable); and, (b) the availability of resources (including all non-Grant Funds, federal, state, county or private funding sources, and sufficient funds to pay federal and/or state prevailing wages, if applicable).

Project Name: _____

4. Access to Amenities (15 points total)

The evaluation of a project based on its location and access to neighborhood and on-site amenities. Neighborhood amenities such as schools, parks, libraries, museums, restaurants, stores, transit and light-rail access can significantly impact the quality of life as well as on-site amenities (pool, play area, exercise rooms, club houses).

5. Compliance History (10 points total)

The compliance evaluation element is intended to ascertain that the applicant has the necessary qualifications, ability and resources to effectively and successfully carry out the project. Additionally, the applicant must have the managerial and technical capacity to administer the project in compliance with the HOME Programs rules and regulations. Applicants who have received Grant Funds in the past will be evaluated on the basis of their past performance. If the applicant has not received Grant Funds in the past, it will be rated on related information included in its application.

6. City Support (10 points total)

The project shall be evaluated on its effectiveness in meeting the goals and funding priorities outlined in the City of Mesa's 2010-2014 Consolidated Plan (ConPlan). The ConPlan is available on the City's website at: <http://www.mesaaz.gov/housing/PDF/MesaConsolidatedPlan.pdf>. The ConPlan is a five-year strategic plan, developed with community input, studies and assessments, that serves as the City's primary planning tool and provides guidance and direction in administering its federal program funds (CDBG, HOME, ESG) and addressing its community development goals and priority needs over a five-year period.

The project shall also be evaluated on its effectiveness in meeting one or more of the City Council's Strategic Initiatives.

7. Energy Efficiency (5 points total)

The project shall be evaluated on its effective use of energy efficient, green building methods and materials such as, but not limited to, LED lighting, LEED certification, Energy Star certification, energy star appliances, R-value of insulation, reflective roof coverings, dual pane low E windows, awnings, overhangs, low flow toilets and faucets, solar, Xeriscape landscape and artificial turf, low VOC materials, etc.

8. Government/Private/Non-Profit Partnership (5 points total)

The project shall demonstrate a collaborative partnership with governmental, private and non-profit agencies that ensures the successful outcome of the project over 20-year life of the project. The project should clearly outline the role each agency plays to ensure the continued success of the project and how each agency's role will benefit the residents of the project.
