



City Council Report

Date: April 21, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Two (2)-Month Contract Extension and Dollar Limit Increase to the Term Contract for Custodial Services for Non-Secured City Buildings as requested by Facilities Maintenance **(Citywide)**

Purpose and Recommendation

Council is requested to approve a two (2)-month contract extension and dollar-limit increase to the Term Contract for Custodial Services for City Buildings as recommended.

Facilities Maintenance and Purchasing recommend authorizing a two (2)-month contract extension (through 6/30/2014) and dollar limit increase of \$180,000, from \$536,383.60 to \$716,383.60 with GCA Services Group (a Mesa business), based on estimated requirements.

Background / Discussion

This contract provides personnel, insurance, transportation, supplies and tools to clean and maintain numerous City buildings (non-secured); AZ Museum of Natural History, Council Chambers, Convention Center, Fire Stations, Libraries, Municipal Building and Senior Center are some of the facilities on contract. Pricing for each site varies based on the job tasks required and cleaning frequencies (per year). The total annual cost is the sum of prices for each facility (all tasks) and contingency items.

Facilities Maintenance and Purchasing are requesting a two-month contract extension (through 6/30/2014) while the City continues to evaluate Request for Proposal (RFP) responses for a new contract (Secured and Non-Secured City Buildings have been consolidated in the RFP). The dollar limit increase of \$180,000 is required for expenses through the two-month contract extension.

Alternatives

Council may choose not to authorize the contract extension and increase.

Fiscal Impact

The total amount of \$716,383.60 is available in the Facilities Maintenance operating budget.

Coordinated With

Facilities Maintenance and Purchasing

PURCHASING INFORMATION

Action: Two-Month Contract Extension and Dollar Limit Increase

Procurement Type: Request for Proposals

Solicitation Number: 2009119

Contract Term: 8/1/2012 through 6/30/2014

2-MONTH EXTENSION AND DOLLAR LIMIT INCREASE RECOMMENDATION

GCA Services Group

Mesa, AZ

Description	
Custodial Services for City Buildings to include, cleaning and maintenance using industry standards per Terms and Conditions, Performance Standards and Custodial Task Descriptions and Pricing as offered	
Two-Year Renewal (8/1/2012 to 6/30/2014 (administratively approved on 7/26/2012))	\$600,000.00
Change Orders and amended Renewal Pricing (administratively approved on 8/29/2012)	<u>\$52,233.48</u>
Current Annual Limit through 1/31/2014	\$643,767.20
6-Month Renewal 9/9/2013 (1/2 Annual Limit)	\$321,883.60
Council approved Dollar Limit Increase 9/9/2013	<u>\$34,500.00</u>
Contract Amount through 1/31/2014	\$356,383.60
Council approved 3-Month Extension to 4/30/2014	<u>\$180,000.00</u>
and Increase 1/27/2014 - Current Limit through 4/30/2014	\$536,383.60
2-Month Extension to 6/30/2014 and Increase Request 4/21/2014	<u>\$180,000.00</u>
New Contract Amount through 6/30/2014	<u>\$716,383.60</u>