



City Council Report

Date: April 7, 2014
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: Three (3)-Year Term Contract for Meter Set Assemblies for the Materials & Supply Warehouse (for the Energy Resources Department) **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Term Contract for Meter Set Assemblies as recommended.

Business Services, Energy Resources and Purchasing recommend awarding the contract to the qualified single bidder, R.W. Lyall & Company, Inc. at \$103,000 annually, based on estimated requirements.

Background / Discussion

This contract will provide meter set assemblies for new construction projects and the maintenance and repair of existing gas utilities. Gas Utility uses meter set assemblies with angle body regulators in the City's natural gas distribution system. Technical specifications require the meter set assemblies comply with the requirements of Federal Regulations 49 CFR 192 and the City of Mesa requirements as set forth in the bid specification. Materials & Supply orders and stocks the assemblies for Gas Utility.

Alternatives

Council may choose not to authorize the purchase and new responses will be solicited.

Fiscal Impact

The total amount of \$103,000 is available in the Materials & Supply operating budget through the Warehouse Internal Service Fund.

Coordinated With

Business Services – Materials & Supply, Energy Resources – Gas Utility and Purchasing

PURCHASING INFORMATION

Action: Initial Award
Procurement Type: Request for Bids
Solicitation Number: 2014126
Vendors Registered on Bid List: Twelve

Advertising: Arizona Republic, Bid Net, Record Reporter, Purchasing Website
Downloads: Eighteen
Responses: Two (including one Non Responsive bid)
Local Consideration: Not applicable as there were no Mesa responses.
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Two, one-year renewals subject to future Council consideration
Prices: Future price increases are capped by the Producer Price Index
Pricing Available to Other Cooperative Agencies: Yes

February 18, 2014 Responses:

RW Lyall Company \$97,362.50 (Recommended)
Corona, CA

Non-Responsive Bid received from:

Advance Engineering Corporation Delivery of 16 weeks did not meet specifications; bid
Elgin, IL Specified 45 days.

No Bid response received from:

Elster Perfection
Geneva, OH

AWARD RECOMMENDATION

R.W. Lyall & Company, Inc.
Corona, CA

| Description |
|---|
| <p>Quantity 1,300 - Meter Set Assembly with In-Line Regulator per GM-7.1 Specification @ \$59.33 / each and Quantity 350 - Meter Set Assembly with Angle-Body Regulator per GM-7.2 Specification @ \$57.81 / each, per Terms and Conditions, Specifications and Pricing as offered, including 5.6% use tax</p> <p>Annual Contract Amount: <u>\$103,000</u></p> |