



# City Council Report

**Date:** April 7, 2014  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three (3)-Year Term Contract for Trailer Parts, Automotive Lighting, Mirrors and Safety Supplies for the Fleet Services Department **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the Term Contract for Trailer Parts, Automotive Lighting, Mirrors and Safety Supplies as recommended.

Fleet Services and Purchasing recommend awarding the contract to the lowest priced, responsive and responsible bidders: Auto Safety House LLC; CLF Warehouse, Inc.; RWC International Ltd.; FleetPride (a Mesa business); and Parts Authority LLC; at \$325,000 annually, based on estimated requirements.

## **Background / Discussion**

This contract will provide trailer parts, automotive and truck lighting parts, mirrors and safety supplies for the City's diverse fleet of passenger cars, patrol sedans, pickups and utility vans plus an assortment of small engine equipment. To meet the service requirements of the City's fleet operations, vendors will be required to provide quality replacement, add-on parts and timely delivery.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The total amount of \$325,000 is available through the Fleet Internal Services Fund.

## **Coordinated With**

Fleet Services and Purchasing

## **PURCHASING INFORMATION**

Action: Initial Award

Procurement Type: Request for Bids

Solicitation Number: 2014151

Vendors Registered on Bid List: Sixty

Advertising: Arizona Republic, Bid Net, Record Reporter, Purchasing Website, Procure AZ

Downloads: Forty-eight

Responses: Seven

Local Consideration: Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation (Factory Motor Parts) did not impact the award for Section 12.

Local Consideration: A Mesa bidder (Fleetpride) was already the lowest priced, responsive and responsible bidder (Sections 4, 8, 9, 10, 12, 14, 15 and 19). Calculating pricing by using Management Policy #214, removing 1.75% (Mesa TPT) for the purpose of bid evaluation was not necessary.

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewal subject to future Council consideration

Prices: All percentages will be firm for the initial term of three years and any renewal terms, except where otherwise provided by the specifications, include all transportation, insurance and warranty costs. The City shall not be invoiced at prices higher than those stated in any contract resulting from this proposal.

Pricing Available to Other Cooperative Agencies: Yes

**February 19, 2014 Responses:**

*Bid tabulation available upon request*

**AWARD RECOMMENDATION**

Description
<p>Trailer Parts, Automotive Lighting, Mirrors &amp; Safety Supplies per Terms and Conditions, Specifications and Pricing as offered</p> <p><b><i>Auto Safety House LLC - Phoenix, AZ</i></b> Sections 3 - Bulldog, 6 - Dexter, 7 - Dico, 13 - Hayes, 17 – Peterson 18 - Tekonsha, 20 - Unity and 22 - Whelen</p> <p><b><i>CLF Warehouse, Inc. - Phoenix, AZ</i></b> Sections 1 - Amerex and 16 – James King</p> <p><b><i>RWC International Ltd. - Phoenix, AZ</i></b> Section 5 – Cole Hersee</p> <p><b><i>FleetPride - Mesa, AZ</i></b> Sections 4 - Buyers, 8 - ECCO, 9 – Federal Signal, 10 - FIAMM, 12 - Grote, 14 - Hella, 15 - Holland and 19 – Truck-Lite</p> <p><b><i>Parts Authority LLC - Tempe, AZ</i></b> Section 11 - GE</p> <p><b>Annual Contract Amount: <u>\$325,000</u></b> (not to cumulatively exceed)</p>