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| ARCHITECTURE | CIVIL ENGINEERING |
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Citizen Participation Plan for "The Craftsman on Elliot" mixed use development

Purpose:

The purpose of this Citizen Participation Plan is to inform citizens, property, owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for The Craftsman on Elliot mixed use development. This site is located at 8264 E Elliot Road, in the Northwest corner of Elliot Road and Hawes Road and is an application for Design Review and Site Plan approval of approximately 19 acres of land, including approx. 12.4 acres for a 352 unit Multifamily development and approx. 6.7 acres of Commercial development. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Cory Bruce
Senior Project Manager
D 602.641.7078 P 480.767.1001 x1976
2777 E. Camelback Rd, Suite 325, Phoenix, AZ 85016
cbruce@waremalcomb.com

Pre-Submittal Conference:

The Pre-submittal Conference with City of Mesa Development Services staff was held on March 21, 2023. Staff reviewed the application and recommended that all property owners within 1,000-ft. of the subject site shall be contacted. Also, all registered neighborhood associations within 1 mile of the project and all HOAs within 1/2 mile of the project have to be contacted as a part of the Citizen Participation Process.

Action Plan:

In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors - focused on 1,000 feet from site but may include more.
2. All persons listed on the contact list will receive a letter describing this project, project schedule, site plan, and invitation to a neighborhood meeting to be held at **TBD**.
 - a. The neighborhood meeting will be an opportunity for the neighbors to ask questions and listen to their concerns. A sign-in list will be used, and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received shall be uploaded to the record for the case.]

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Schedule:

Pre-Submittal Conference – March 21, 2023

1st Review Submittal – May 1, 2023

2nd Review Submittal – June 5, 2023

First neighborhood meeting – TBD

Submittal of Citizen Participation Report and Notification materials – September 21, 2023

Planning and Zoning Board Hearing - October 8, 2023